

# 2013/2014 Middle School Data Collection Form

AVID Center • 9246 Lightwave Avenue • Suite 200 • San Diego, CA 92123

Voice: (858) 380-4800 • email: [aviddata@avidcenter.org](mailto:aviddata@avidcenter.org)



Person Completing Form: \_\_\_\_\_

School: \_\_\_\_\_

District: \_\_\_\_\_

Please **do not** send this form to AVID Center. Use this form to collect your data and then go to [www.avid.org](http://www.avid.org) to enter the data online.

Please use data for the 2013-2014 academic year. **Only leave an item blank if it does not apply.** Enter zero if there are no students in a particular category. Do not create new categories.

**ENTER ACTUAL NUMBERS ONLY, not percentages.**

	Ethnicity	A Entire School (6th - 8th grade)		B AVID Students (6th - 8th grade)	
		Male	Female	Male	Female
1.	Hispanic or Latino				
2.	American Indian or Alaska Native				
3.	Asian				
4.	Black or African American				
5.	Native Hawaiian or other Pacific Islander				
6.	White				
7.	Two or More races				
8.	Declined to state				
	<b>Total</b>				

	Grade Level	A Entire School		B AVID Students	
		Male	Female	Male	Female
	<b>Middle School</b>				
9.	6th				
10.	7th				
11.	8th				

Please include information in this section regarding **THIS YEAR'S** AVID students in the **6th, 7th, and 8th grades ONLY** (even if your site has AVID students in other grades). Please indicate whether or not your school offered the listed programs by answering YES or NO in Column A. Indicate how many **AVID students** were enrolled in each category in Column B. Please enter numbers, not percentages.

	Course Description	A Offered (YES or NO)	B Number of AVID Students Enrolled					
			6th		7th		8th	
			M	F	M	F	M	F
12.	Honors courses other than algebra (includes gifted and talented courses)	YES NO						
13.	High school level algebra or a higher level math course.	YES NO						

14.	Please enter the number of students in the <b>entire</b> school who are eligible for the Federal Free or Reduced Lunch Program.	
15.	Please enter the number of <b>AVID</b> students who are eligible for the Federal Free or Reduced Lunch Program.	
16.	Please enter the number of <b>middle school (grades 6-8)</b> AVID elective classes (sections) available to students.	
17.	Please indicate the number of teachers/administrators at your site.	
18.	Please indicate the number of teachers/administrators that have been AVID trained (Summer Institute, Path, etc).	
19.	Please enter the number of <b>AVID middle-school students (grades 6-8)</b> currently enrolled in at least their second year of AVID.	
20.	<p>Please enter the total number of AVID Elective tutoring hours available to <b>AVID middle school</b> students per week. This number should be the sum of tutoring <b>hours</b> provided by all AVID Elective tutors during regular school days during a typical week.</p> <p><b>Note: College tutors</b> are defined as current college/university students.  <b>Cross-Age tutors</b> are defined as older secondary students from a different grade level and a different classroom than those in the AVID elective class.  <b>Adult tutors</b> are defined as individuals other than College or Cross-Age tutors who have undergone the AVID Tutorial training.</p> <p><b>All persons serving as AVID tutors must be trained to model and implement the AVID WICOR and inquiry-based tutorial processes.</b></p> <p><b>EXAMPLE:</b> College tutor A works 6 hours; College tutor B works 12 hours: Total weekly college tutor hours = 18.</p> <p>*Please see supplemental instruction sheet for more detailed information.</p> <p><b>COLLEGE TUTOR HOURS</b> _____</p> <p><b>CROSS-AGE TUTOR HOURS</b> _____</p> <p><b>ADULT TUTOR HOURS</b> _____</p>	

## NEW ITEM FOR ALL GRADE LEVELS FROM PREVIOUS YEAR

Attendance: Complete the table below for each appropriate category **by entering attendance percentages**. Please report the average attendance rate for AVID students and all students **from the last school year (2012-13)**.  
 NOTE: First-year AVID sites may enter 'U' for the AVID attendance rate; all other sites must enter a valid value.

		Middle School
21.	AVID Students Average Attendance Rate in 2012-2013	_____ %
22.	All Students Average Attendance Rate in 2012-2013	_____ %

If your site **did not have 8th graders in the AVID program last year**, please check the box below and read the instructions at the end of this form.

**My site did not have 8th graders in the AVID program last year.  
 (Please skip all remaining items)**

If your site **had 8th graders in the AVID program last year**, please answer items 23 - 27.

		M	F	n/a
23.	Please enter the number of 8th graders in last year's AVID program.			
24.	Please enter the number of 8th graders in last year's AVID program who completed high school level algebra or a higher level math course with a grade of "C" or better.			
25.	Please enter the number of 8th graders in last year's AVID program who completed an honors course or high school level course other than algebra with a grade of "C" or better. (e.g. Honors or Advanced English)			
26.	Please enter the number of 8th graders in last year's AVID program recommended for enrollment in a college prep sequence of courses in high school.			
27.	Please enter the number of 8th graders in last year's AVID program who took a pre-collegiate exam such as PSAT, ACT Explore Test, PSSS, etc.			

Congratulations! Your task is almost finished. Please review this form for accuracy and completeness. When your review is complete and you are satisfied with the data, your next step is to enter this data into our online form. Please go to [www.avid.org](http://www.avid.org) to enter your data. Please **do not** send the completed paper form to AVID Center.

Thank you for completing the form.

**Questions? Call 858-380-4800, press "2" for Data; or email us at [aviddata@avidcenter.org](mailto:aviddata@avidcenter.org).**

# Supplemental Instruction Sheet

AVID Center • 9246 Lightwave Avenue • Suite 200 • San Diego, CA 92123

Voice: (858) 380-4800 • email: [aviddata@avidcenter.org](mailto:aviddata@avidcenter.org)



**NOTE:** This sheet is designed to supplement the instructions that are on the Data Collection Form. If you need additional information, please contact your Regional/District Director or AVID Center at (858) 380-4800, press “2” for Data; or email your questions to [aviddata@avidcenter.org](mailto:aviddata@avidcenter.org).

Item Number & Description	Notes & Further Instructions
1-8 Ethnic Breakdown	Please place students in the given categories using your best judgment as to where they belong. Do not enter percentages. The total number of AVID students in each category should be less than or equal to the total for the entire school.
9-11 Grade Breakdown	Please place students in the given categories. Do not enter percentages. Record special education students in the grade they would be enrolled in based on their age. The total number of AVID students in each category should be less than or equal to the total for the entire school.
12 Number of AVID students (grades 6-8) enrolled in honors courses (includes gifted and talented courses)	Please circle Yes or No in Column A, and enter the number of AVID students (grades 6-8) currently enrolled in honors courses for each grade level in Column B. The totals for each grade level should not exceed the totals recorded in questions 9-11.
13 Number of AVID students (grades 6-8) enrolled in high school level algebra or a higher level math course	<p>Please circle Yes or No in Column A, and enter the number of AVID students (grades 6-8) currently enrolled in a course that will EXEMPT them from taking algebra in high school (this will allow them to take the next math course in the sequence they are following if they choose) in Column B.</p> <p>This total should include all AVID students who took algebra or some higher-level math class that is transferable for high school credit. (For example, an AVID 6th grader taking high school level Algebra would be counted here. An AVID 7th grader taking high school level Geometry would also be included here). The totals for each grade level should not exceed the totals recorded in questions 9-11.</p>
14 Number of students in the entire school who are eligible for the Federal Free or Reduced Lunch Program	Please enter the NUMBER for the entire school. Do not enter percentages. Do not single out AVID students. These counts are most easily obtained from the cafeteria staff. In California, this number can be obtained from the prior year’s CBEDS form.
15 Number of AVID students in the entire school who are eligible for the Federal Free or Reduced Lunch Program	Please enter the NUMBER of AVID students who are eligible for Federal Free or Reduced Lunch Program. Do not enter percentages. These counts are most easily obtained from the cafeteria staff.
16 Number of middle school (grades 6-8) AVID classes available to students	Please enter the total number of AVID elective classes for your middle school students (add together grades and classes for grades 6-8).

17	Please indicate the number of teachers/administrators at your site	Please enter the number of all teachers and administrators on your campus.
18	Please indicate the number of teachers/administrators that have been AVID trained (Summer Institute, Path, etc).	Please enter the number of teachers and administrators reported in item 17, who have been AVID trained. (e.g. attended an AVID Summer Institute, Path training, etc). The number reported cannot exceed the number from item 17.
19	Number of middle school AVID students (grades 6-8) currently enrolled in at least their second year of AVID	Please enter the total number of middle school AVID students (grades 6-8) who were enrolled in AVID for at least one complete school year prior to the current year.
20	Total AVID middle school (grades 6-8) tutoring hours BY COLLEGE, CROSS-AGE, AND ADULT TUTORS available to your AVID students per week.	<p>This number should be the sum of AVID Elective tutoring hours provided BY ALL COLLEGE TUTORS during regular school days during a typical week (e.g. College Tutor A works 6 hours; College Tutor B works 12 hours: Total = 18 hours). Weekly tutoring hours provided by COLLEGE, CROSS-AGE AND ADULT TUTORS should be calculated separately.</p> <p>Note: <u>College tutors</u> are defined as current college/university students.  <u>Cross-Age tutors</u> are defined as older secondary students from a different grade level and a different classroom than those in the AVID elective class.  <u>Adult tutors</u> are defined as individuals other than College or Cross-Age tutors who have undergone the AVID Tutorial training.</p> <p>All persons serving as AVID tutors must be trained to model and implement the AVID WICOR and inquiry-based tutorial processes.</p> <p>*If you offered zero tutor hours, please enter that in the note section of the form.</p>
21-22	Attendance Rates	Please place percentages in the given categories, recording the attendance rates as a percentage for AVID and All Students at the school.
23	Number of 8th graders in last year's AVID program	This total should include all of last year's 8th grade AVID students.
24	Number of 8th graders in last year's AVID program who completed high school level Algebra or a higher level math course with a grade of "C" or better.	This total should include all of last year's 8th grade AVID students who took Algebra or some higher-level math class that was transferable for high school credit. (For example, an AVID 8th grader taking high school level Algebra would be counted here. An AVID 8th grader taking high school level Geometry would also be included here). The total cannot exceed the total for question 23.

25	Number of 8th graders in last year's AVID program who completed an honors course or high school level course OTHER THAN ALGEBRA with a grade of "C" or better. (e.g. Geometry, World Languages)	To be included in this item, AVID 8th graders could have taken this course on or off campus as long as it was considered an honors class or was transferable for high school credit. High school level ALGEBRA IS NOT INCLUDED HERE because it is covered in item 24 above. Geometry and higher-level math courses are included here because it is possible that an AVID student taking Algebra in the 7th grade would take one of these math courses in the 8th grade. AVID 8th graders who took electives transferable for high school credit are also included here. The total cannot exceed the total for question 23.
26	Number of 8th graders in last year's AVID program recommended for enrollment in a college prep sequence of courses in high school	<p>To the best of your knowledge, based on the 8th grade AVID students' proposed high school schedules generated last Spring, how many of last year's AVID 8th graders had an initial schedule* that would allow them to be eligible for college upon high school graduation?</p> <p>*With the understanding that some of these initial schedules change once the students reach the high school.</p> <p>The total cannot exceed the total for question 23.</p>
27	Number of 8th graders in last year's AVID program who took either a pre-collegiate exam such as PSAT, or ACT Explore Test, PSSS, etc.	<p>To the best of your knowledge, how many of last year's AVID 8th graders took at least one of these pre-collegiate tests? Count each student only once, even if that student took multiple tests. The total cannot exceed the total for question 23.</p> <p>* If you had zero students who took a pre-collegiate exam, Please enter that in the note section of the form.</p>